



Standard Operational Guideline

MONTGOMERY COUNTY

FIRE AND RESCUE SERVICES

River Rescue & Tactical Services



TITLE

Pre-deployments v7

xx/xx/xx

- 1.0 PURPOSE: To provide guidelines for the staffing and positioning of personnel in response to calls for assistance from other agencies or to provide service to Montgomery County in times of anticipated need such as weather related events.
- 2.0 APPLICABILITY: All RRATS personnel
- 3.0 DEFINITIONS
 - 3.1 Availability Alert: A message sent to team personnel advising them of an impending event which may require their services. Personnel may be required to post their availability for the event.
 - 3.2 DOC: The Duty Operation Chief
 - 3.3 RRATS Duty Leader: The senior RRATS officer available for consultation and service that day.
 - 3.4 RRATS Duty Officer: The senior RRATS officer working in a fire station that day.
 - 3.5 STL: Strike Team Leader
 - 3.6 Strike Team (ST): 2 vehicles, 2 boats, 2 SWBO and 2 SWBC, one member will be a STL.
 - 3.7 SWBC: Swiftwater boat crew
 - 3.8 SWBO: Swiftwater Boat Operator
- 4.0 PROCEDURE
 - 4.1 Predeployment Strike Team Rostering
 - 4.1a In the event of a need for predeployment of resources the RRATS Duty Officer will consult with the RRATS Duty Team Leader & or the DOC to determine the desired number of Strike Teams to plan for.



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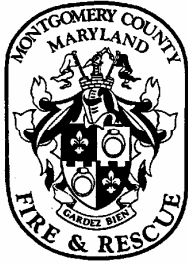


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- 4.1b The RRATS Duty Officer will roster the desired number of Strike Teams utilizing the assignment sheet (see attachment 1) taking into account the following
 - 4.1b1 Each Strike Team must have at least four personnel
 - 4.1b2 Each Strike Team must have at least one STL
 - 4.1b3 Each Strike Team must have at least two SWBOs
 - 4.1b4 Each Strike Team must have two SWBC
 - 4.1b5 Each Strike Team should have at least two boats
 - 4.1b6 Each Strike Team should be able to be split into two separate groups, each having a boat.
- 4.1c Consolidated on duty personnel will be utilized first to roster complete Strike Teams.
- 4.1d Any additional personnel needed to complete the desired complement of Strike Teams will be called back based on personnel signed up on the RRATS availability calendar. If insufficient personnel are signed up then an availability alert will be initiated. Off duty personnel will be hired in the following manner.
 - a) Kelly day, off going shift, oncoming shift
 - b) The requirements of 4.1b
 - c) If the desired staffing levels can still not be met then non-consolidated personnel will be utilized.
- 4.1e The RRATS Duty Officer will contact the Duty Team Leader and the DOC with the predeployment plan. The plan will include how many if any personnel are required to be hired and what non-consolidated personnel if any are involved to complete the plan.
- 4.1f After securing authorization to hire, the RRATS Duty Officer will call back the authorized number of personnel.
- 4.2 Initiation of RRATS availability alert: The following events / circumstances may cause the availability alert to be initiated.
 - 4.2a A flood watch or warning is announced for Montgomery County.
 - 4.2b The RRATS Team leader requests an availability alert.
 - 4.2c The URT Team leader requests an availability alert.



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4.2d The DOC requests an availability alert.

4.2e A Pre-deployment is requested and there are an insufficient number of personnel working and signed up on the RRATS availability calendar.

4.3 Availability alert process

4.3a The RRATS Duty Officer will assure that the RRATS information line is updated with all information and that the alert is sent. Personnel can call this line at any time 877-565-8459 and hear the last recorded message.

4.3b The RRATS Duty Officer will complete the planning sheet for available on duty personnel (see attachment 2).

4.3c Team personnel will log on to the team website and post their availability for the relevant dates.

4.3d Personnel not having access to the team website can contact the RRATS Duty Officer by phone and relay their availability. Posting availability via the website will be the primary method utilized for availability.

4.3e At approximately 1 ½ hours after sending the availability alert the RRATS duty officer will retrieve the availability report from the team website. They will then compile and complete the planning sheet for available off duty personnel (see attachment 3).

4.3e1 Any Kelly day personnel will be listed at the top of each column for their shifts work day.

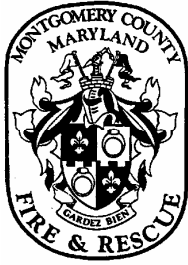
4.3e2 Off going shift personnel will be listed next for each day

4.3e3 The personnel working the next day will be listed at the bottom of the column for each day.

4.4 Strike Team logistics

4.4a Equipment

4.4a1 Each Strike Team will check it's available equipment against the equipment inventories for boats, rope and Strike Team support.



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4.4a2 If any Strike Team/s slated for use are deficient in any minimum inventory the RRATS Duty officer will be contacted to determine the availability of equipment for use.

4.4a3 Any equipment acquired and utilized for the event will be recorded to ensure it's return or replacement.

4.4b Radios

4.4b1 Each Strike Team will be assigned 2 portable radios. If there are not sufficient portables for this configuration, the following will apply.

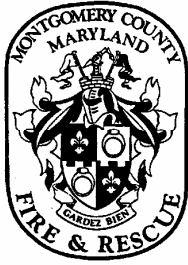
- A) Determine how many portables will be required to supply each Strike Team with 2 portables.
- B) Contact Battalion 2 to advise the number of portables required
- C) Record the ID numbers for all portables to be used for the Predeployment event.
- D) When the loner portables are received record the portable ID Number for each.
- E) Contact the PSCC supervisor with all portable ID numbers in question.
- F) In consultation with the PSCC supervisor all portables used for the event will be assigned an alias for the duration of the predeployment event.
- G) The PSCC supervisor will advise if a deployment talkgroup is to be assigned.

4.5 Assignment of Strike Teams

4.5a The RRATS Duty Leader, Duty Officer and DOC will consult to determine the desired deployment sites and times.

4.5g The RRATS Duty Officer will complete the final Predeployment assignment sheet and forward copies to

- a) The DOC
- b) The RRATS Duty Leader
- c) Station 10 & 30
- d) PSCC supervisor



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- 4.5b Once assigned to a Strike Team as part of an active predployment event personnel will no longer staff other FR apparatus.
- 4.5c Any personnel involved in a predeployment event should plan on a minimum 12 hour commitment to the event wherever assigned. This would mean bringing with them any items they might require for all needs for that time period.
- 4.6 Demobilization of Swiftwater Groups
 - 4.6a The RRATS Duty Leader, Duty Officer and DOC will continue to consult during the deployment event to determine a demobilization timetable.
 - 4.6b Each Strike Team leader will be responsible for reporting any equipment that was lost or damaged to the RRATS Plans and Logistics officer.
 - 4.6c Each Strike Team leader will prepare a report of overtime hours if any that were incurred by personnel in their group. This report will be sent to the RRATS plans officer.
 - 4.6c PSCC will be contacted to advise the return of all portables to their original unit designations.
 - 4.6d All borrowed portable radios will be returned.